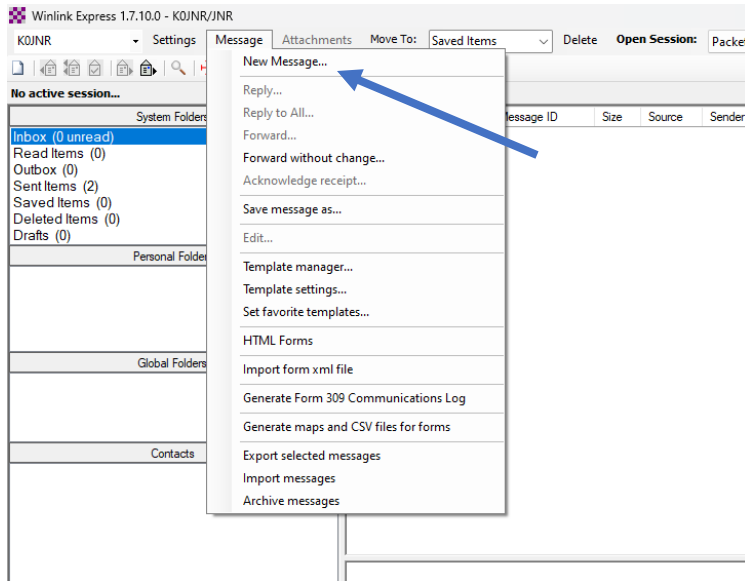


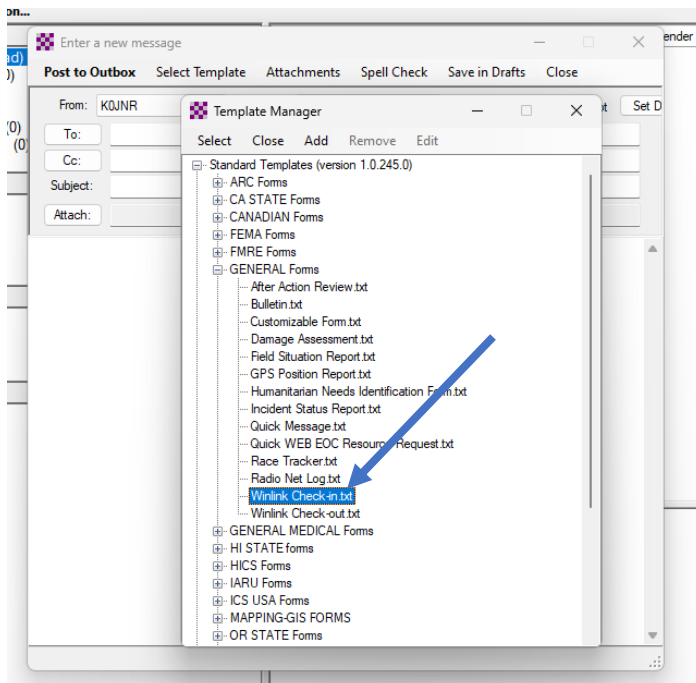
Franklin County Missouri Amateur Radio Emergency Service Weekly Winlink Check-In Process

Each week, we encourage our operators to send a Winlink Check-In Message to help maintain proficiency. This can be sent via any Winlink Gateway that you have access to. Some are K00ZEA-10 in Pacific and WOFLA-10 in St. Clair.

In order to complete the Winlink Check-in Form go to Message, then click New Message



Then Select Template>General Forms>Winlink Check-in.txt



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Winlink will then open the form into a web browser. Complete the form then when done, click Submit.

The screenshot shows a web browser window with the URL `C:/Users/Jim/Desktop/COMMS/RMS%20Express/K0JNR/Temp/Winlink_Check_In_1...`. The page title is "Winlink Check-in Franklin Co. Missouri Amateur Radio Emergency Service". The form is divided into four sections:

- 1. STATION**
 - a. Date/Time: 2023-10-30 11:13:47, 20231030161347, 2023-10-30T16:13:47.000Z
 - b. To: K0QQU (with a red link "Clear ALL 'Send To' Entries.")
 - c. From: K0JNR
 - d. Station Contact Name: Jim Rhodes
 - e. Initial Operator(s): Initial Operator(s)
- 2. SESSION**
 - a. Type: EXERCISE, REAL EVENT
 - b. Service: AMATEUR, SHARES
 - c. Band: NA, Telnet, HF, VHF, UHF, SHF
 - d. Session: Telnet, Packet, Pactor, Robust Packet, Ardop, VARA HF, VARA FM, Iridium Go, Mesh
- 3. LOCATION**
 - a. Location: St. Albans, Missouri
 - b. LATITUDE: 38.562500
 - c. LONGITUDE: -90.791667
 - d. MGRS: 15SXC9240670540
 - e. GRID SQUARE: EM48on

LAT/LON and MGRS default to the center of the grid square listed in Express Settings, unless a GPS is used or Lat/LON or MGRS must be entered manually. Without properly formatted GPS coordinates this form cannot be mapped in Winlink Express.
- 4. COMMENTS: Max Characters 500**

On Commercial Power, Emergency Power Available

Buttons at the bottom: Submit, Save Check-in Data, Reset Form. Version: Ver 5.0.6

The form will be populated into a text format into the message window in Winlink. Address to K0QQU, then click Post to Outbox.

The screenshot shows a "Enter a new message" window with the "Post to Outbox" button highlighted by a blue arrow. The message fields are:

- From: K0JNR
- To: K0QQU
- Cc:
- Subject: Winlink Check-in EXERCISE - K0JNR - St. Albans, Missouri
- Attach: RMS_Express_Form_Winlink_Check_In_Viewer.xml; FormData.bt

The message body contains the following text:

```
Winlink Check-in
0. HEADER
0a: Organization: Franklin Co. Missouri Amateur Radio Emergency Service
0b: Subject: Winlink Check-in EXERCISE - K0JNR - St. Albans, Missouri

1. STATION
1a. Date/Time: 2023-10-30 11:13:47
1b. To: K0QQU
1c. From: K0JNR
1d. Station Contact Name: Jim Rhodes
1e. Initial Operators:

2. SESSION
2a. Type: EXERCISE
```

10/30/2023

Franklin County Missouri Amateur Radio Emergency Service
Weekly Winlink Check-In Process

Then you send send via the appropriate session to the winlink Gateway. i.e. packet, vara-fm, vara-HF, or ARDOP.